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ACCESSIBILITY GUIDELINES



The Lebanon Recreation & Parks Department is committed to providing facilities and programs which meet the needs of residents with disabilities. All facilities and programs are reviewed to insure access to persons with disabilities in accordance with the Americans With Disabilities Act. Support will be available for persons needing individual assistance to participate in recreation programs. Interpreters will be provided to sign for the hearing impaired. All arrangements will be made on an individual basis. For more information, please contact Lebanon Recreation & Parks Office, 448-5121.

Check out the City's
 website:
www.lebnh.net



PROGRAM REGISTRATION

For your convenience, there are five ways to register:



Mail the completed registration form found in the back of this newsletter along with payment to:

LEBANON RECREATION & PARKS DEPT.
51 NORTH PARK STREET
LEBANON, NEW HAMPSHIRE 03766



Visit us at the Recreation & Parks Office prior to the program starting date, Mon through Fri, 8:30 a.m. - 4:30 p.m.



Drop your form along with payment in our convenient green drop box, located in front of City Hall, available 24 hours a day.



Auto-fill Registration. You can submit an auto-fill form at www.recreation.lebnh.net.

On the Web! Register online by clicking the link at www.recreation.lebnh.net.

NEW!! REGISTRATION POLICIES

1. Please check program descriptions for specific registration information, including registration deadlines.
2. Registrations received after the registration deadline will be put on a wait list. As capacity allows, wait listed registrations will be added to the roster. **\$5 late-registration fee applies.**
3. Residents of Lebanon or West Lebanon may be eligible for scholarships based on financial need. Any parents that would like to discuss scholarship opportunities should contact the Recreation & Parks Department.
4. Non-resident fees are listed with program descriptions.
5. Participants will be officially registered upon payment of fee and receipt of registration form.
6. No news is good news. We will contact you if there is a problem with your registration, or if a class is cancelled.
7. Full refunds (less processing fee) are allowed up to the registration deadline. Requests for refunds afterwards must be submitted in writing and will be considered individually. All refunds are subject to a **\$5 refund processing fee.**
8. Thank you for choosing a Lebanon Recreation & Parks Department Program!

GENERAL INFORMATION

The Lebanon Recreation and Parks Department publishes program guides which are available in February and August through the schools, public libraries, Lebanon City Hall and online. Contact the Recreation and Parks Department for more information. Additional

announcements appear in the local media. Information on programs, facilities and parks is available at the office.

Give the gift of recreation! Certificates are available year round!



51 North Park Street • Lebanon, New Hampshire 03766

Phone: (603) 448-5121 • **Fax:** (603) 448-1496

E-Mail: recreation@lebcity.com • **Web:** www.recreation.lebnh.net

GENERAL REGISTRATION FORM

PARTICIPANT NAME: _____ MALE / FEMALE: ____ DATE OF BIRTH: _____

ADDRESS: _____ PHONE: _____

HOUSEHOLD E-MAIL (For program info and cancellation notices): _____

SCHOOL: _____ GRADE: _____

*In accordance with the Americans with Disabilities Act, please describe any special accommodations needed for you or your child to participate in the program(s) for which you are registering.

PRIMARY GUARDIAN

NAME: _____

ADDRESS: _____

CITY, STATE ZIP: _____

PHONE: (Home) _____ (Work) _____
(Cell) _____

SECONDARY GUARDIAN

NAME: _____

ADDRESS: _____

CITY, STATE ZIP: _____

PHONE: (Home) _____ (Work) _____
(Cell) _____

EMERGENCY CONTACT (used only in the event a parent cannot be reached)

NAME: _____ PHONE: _____

MEDICAL INSURANCE COVERAGE: Family insurance 24 Hour school insurance

PLEASE INDICATE BELOW THE PROGRAM(S) YOU ARE REGISTERING FOR: Be sure to include the code number.

PROGRAM NAME	PROGRAM CODE	PROGRAM FEE
_____	_____	_____
_____	_____	_____

***Checks, cash, Visa, Mastercard, Discover accepted for payment. Please make checks payable to City of Lebanon.**

Please check if you would be willing to help with any of the following:

- coaching
- officiating
- sponsoring a team
- gym monitor
- helping with practices
- keeping score / time
- driving for away games

WAIVER and PARENTAL PERMISSION FOR CHILDREN UNDER 18 YEARS OF AGE:

The undersigned, being the parent and/or legal guardian of the participant listed above, gives permission to him/her to participate in the above named program(s). I agree that no claim will be made by the undersigned on behalf of my child for personal injuries or other losses sustained by my child as a result of my child's participation in this program(s) and that in the event any claim is made for injuries or damages sustained by my child as a result of my child's participation in this program(s), I shall hold the City and the Lebanon Outing Club (in the case of Ski/Snowboard lessons) harmless from, and indemnify it against, any such claim including reasonable attorney fees incurred by the City or the Lebanon Outing Club and its employees in connection therewith whether or not such claims result in litigation. In the event of an emergency requiring medical attention, I authorize that necessary medical attention be given to my child by a qualified physician in the event I cannot be reached. **From time to time, Valley News, CATV and other photographers attend Recreation & Parks Department activities and take photos or videos of program participants for publication(print, web, facebook). I permit the taking of photographs and video of participants during activities for publication and use for promotional purposes, unless the opt out box below is initialed.**

Signature (parent/guardian if participant is under 18) _____ Date _____

Photo and Video permission opt out:

I do not permit photos or video of the above named participant for publication. Please initial